



ROOTS & SHOOTS STATE COORDINATOR POSITION DESCRIPTION

Employer:	Jane Goodall Institute Australia (JGIA)
Duration:	1 year (with scope for extension)
Work type:	Estimated 2-3 hours per week
Location:	Relevant State (remote/working from home)
Reports to:	Roots & Shoots Australia Volunteer & Programs Manager

Role Purpose

We are looking for a motivated, focused and innovative leader to join our team of Roots & Shoots State Coordinators!

This is a wonderful opportunity for an emerging young leader to be part of a dynamic, passionate and diverse high-impact team.

About JGIA

JGIA is part of a broad network of 26 chapters around the world and takes its inspiration from the life and work of Dr Jane Goodall. Dr Goodall is a world-renowned scientist, humanitarian, conservationist, UN Messenger of Peace who founded the Jane Goodall Institute in 1977.

We are a small not for profit currently going through significant growth, with a focus on youth conservation and environmental education programs in Australia, as well as supporting chimp conservation and community development in Africa.

Further information on JGIA can be found [here](#).

About Roots & Shoots

Roots & Shoots is a global network of young people empowered and inspired to take action to improve our world. It is a youth-led community action movement that is making a difference across the world on every continent. Roots & Shoots builds on Dr. Jane's vision of creating community-based solutions to big challenges.

All around the world, young people are exploring problems in their communities affecting Animals, People and the Environment, brainstorming solutions and creating projects that help to solve the problems. We are looking to create an ever-expanding network of Australians who are inspired to take action as change-making global citizens by encouraging local solutions.

Further information on Roots and Shoots Australia can be found [here](#).



Key Responsibilities

As the Roots & Shoots State Coordinator in your respective state, you will be a natural people person who loves investing in youth leaders, facilitating community events, building a volunteer team and keeping wider organisational visions in mind. You will have a range of skills & experience to cover key areas of responsibility, including:

1. Leading a team of local youth & adult volunteers in your state to facilitate community events that connect children, youth and families with nature
2. Lead your team in designing and delivering local Roots & Shoots community events (i.e. Tree Planting Events, Clean-Up Australia Events) in your region
3. Liaising with volunteers and partners, and Roots & Shoots Australia members.
4. Connecting with local schools, zoos and universities in your region to amplify the message of Dr. Jane Goodall with the support of the R&S Australia team.
5. Creating shareable media content and written communications to be shared across the Jane Goodall Institute Australia network during the year
6. Communicate with local schools in your region to celebrate their achievements (i.e. attending an Award Ceremony at a local school to present certificates)
7. Attending 1x National Leadership Meeting per month with the Roots & Shoots Australia community (Zoom), to share good news, develop networks and build your environmental leadership skills.

Essential Criteria

1. Experience in youth engagement and supporting youth leadership experiences
2. Experience in event design and coordination
3. Ability to liaise with a variety of different community stakeholders and partners
4. Ability to facilitate & engage a team of volunteers to deliver successful events
5. Excellent written and interpersonal skills
6. Demonstrated experience working autonomously and as part of a team
7. Knowledge of key conservation and environmental issues
8. Passionate about promoting sustainability and conservation
9. Budget management experience
10. The ability to work well remotely, sometimes with interstate team members
11. Working with Children Check & National Police Check (or willingness to apply)



Desired Criteria

12. Tertiary qualification in Environment, Environmental Science, Education or related fields
13. Working knowledge of Jane Goodall's Roots & Shoots Australia
14. Experience in engaging with university communities
15. Previous experience of coordinating youth engagement events, particularly those related to environment and science

Working at JGIA

JGIA is an equal opportunities employer, and is always actively looking for applicants from a diverse range of genders, cultures, language groups, abilities, and experiences to apply. To be eligible to apply for this position you must have an appropriate Australian or New Zealand work visa or be eligible to apply for one.

JGIA believes that it is our duty to ensure that we do everything we can to keep children safe. We have a responsibility to those children that we come into contact with, and as an organisation, we are committed to ensuring the safety of children by not harming them or placing children at risk. As part of the screening process, candidates will be required to complete a National Police Check and a Working with Children Check.

How to apply

To apply for this role, please email your CV and Cover Letter addressing the Essential Criteria above to:

Ben Howes: Roots & Shoots Australia Volunteer & Programs Manager

Email: rootsandshoots@janegoodall.org.au

We look forward to receiving your application!